

## Principles of data processing

We would like to inform you about how we deal with (your) personal data.

In order to meet our information obligations as per Art. 12, 13 of the General Data Protection Regulation (GDPR), we are pleased to provide you with the following information about data protection:

### Who is responsible for data processing?

The controller in accordance with data protection law is

Wiedemann GmbH  
Siemensstraße 16 - 18  
25813 Husum

Telephone: +49 4841 778-0

Fax: +49 4841 1687

Email: [info@wiedemann-technik.de](mailto:info@wiedemann-technik.de)

Internet: [www.wiedemann-technik.de](http://www.wiedemann-technik.de)

You will find further information about our company, disclosures about the people entitled to represent the company and also additional contact possibilities in the legal notice of our website: <https://wiedemann-technik.de/de/impressum/impressum.php>

### Which data of yours do we process? And for what purposes?

If we have received data from you we will generally only process it for the purposes for which we have received or collected it.

This data is usually:

- Your master data (e.g. surname, first name, title, form of address etc.)
- Contact details (e.g. email address, telephone number, mobile number etc.)

And additional personal data that you inform us of. Please note that we cannot specify all potential data. But we only collect data that you actively inform us of or that is publicly accessible.

Data processing for other purposes can only come into question if there are mandatory legal requirements in this respect as per Art. 6 (4) GDPR. In this case we will comply with any information obligations as per Art. 13 (3) GDPR and Art. 14 (4) GDPR as a matter of course.

### What is the legal basis for this?

The legal basis for processing personal data is generally - insofar as there are not yet any specific legal regulations - Art. 6 GDPR. The following possibilities can come into question in particular:

- Consent Art. 6 (1) a GDPR
- Data processing to fulfil contracts (Art. 6 (1) b GDPR)
- Data processing on the basis of a balancing of interests (Art. 6 (1) f GDPR)
- Data processing to meet a legal obligation (Art. 6 (1) c GDPR)

If personal data is processed on the basis of your consent, you have the right to withdraw your consent from us at any time with effect in the future.

If we process data on the basis of balancing interests, you as the data subject have the right, taking into account the requirements of Art. 21 GDPR, to object to the processing of your personal data.

### **How long will the data be stored?**

We process data as long as this is required for the relevant purpose.

If there are no legal retention obligations - e.g. in commercial law or tax law - the relevant personal data will be stored for the duration of the retention obligation. After the expiry of the retention obligation it will be checked whether there is any further processing requirement. If there is no further requirement, the data will be erased.

We generally review data concerning any requirement for further processing towards the end of each calendar year. Due to the quantity of data, this review is carried out with regard to specific types of data or processing purposes.

You can demand information about the data about you that we store at any time (see above) as a matter of course. If this data is no longer required, you can demand it is erased or that processing is restricted.

### **Which recipients is the data sent to?**

Your personal data is generally only passed to third parties if this is necessary to carry out a contract with you, if passing the data on is permissible on the basis of balancing interests as per Art. 6 (1) f GDPR, if we are legally obliged to pass the data on or if you have given your consent.

Categories of such recipients can include transport and logistics service providers.

### **Where is the data processed?**

We process your personal data exclusively in computer centres in the European Union and thus the General Data Protection Regulation applies to this processing at all times.

### **Your rights as a “data subject”**

You have the right to information about the personal data we process about you.

If you request information in a non-written form, please appreciate that we may have to ask for evidence from you that proves you are the person you purport to be.

Furthermore, you have the right to correct, erase or restrict processing, insofar as you are legally entitled to this.

Furthermore, you have the right to object to processing within the scope of legal requirements. The same applies to the right to data portability.

In particular, as per Art. 21 (1) and 2 GDPR, you have the right to object to the processing of your data in connection with direct advertising, if this objection is made on the basis of balancing interests.

### **Our Data Protection Officer**

We have appointed an external Data Protection Officer in our company. You can contact them as follows:

FKC Management-System-Beratung GmbH  
Eschenburgstraße 5  
23568 Lübeck  
Email: [datenschutz@wiedemann-technik.de](mailto:datenschutz@wiedemann-technik.de)

**Right of complaint**

You have the right to complain about our processing of your personal data to a supervisory authority for data protection.